



December 21, 2022

Mr. Rob Webber  
Town of Hartland  
31 Orser Street, Unit 1  
Hartland, N.B.  
E7P 1R4

Mr. Webber:

Enclosed are your approved copies of your 2023 Operating Fund budget.

I would like to take this opportunity to thank you, as well as Municipal Council, for your continued cooperation.

The Community Finances Branch wishes you a successful year and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Grace Lee Cutler".

Grace Lee Cutler, CPA, CGA  
Senior Director of Community Finances and  
Local and Regional Governance Branches

Attachment



### BUDGET VERIFICATION CHECKLIST

Please note: This checklist is part of the Budget package and must be completed, signed and scanned with your Page 1, 1A, and U1 and submitted by email to [jenny.justason@gnb.ca](mailto:jenny.justason@gnb.ca) along with your excel budget forms.

#### General Operating Fund Budget

- Page 1 and 1A are filled and signed**
- Ratio of (1.4 to 1.7) used with Assessment to calculate the Tax Base for Rate
- Municipal Tax Base for Rate has been used to calculate the tax rate
- Tax Rate is rounded to the 4th decimal place      For Example }
  - \$1.096350 = \$1.0964
  - \$1.096348 = \$1.0963
  - \$1.09 = \$1.0900
- Community funding and equalization grant is as per the information provided
- Audited 2021 fund surplus is included on line 1.9.1.1.1
- Audited 2021 fund deficit is included on line 2.8.2.4.1.      } Contained in the notes to the financial statements - reconciliation of annual surplus
- Federal PILT Adjustment - Positive figure on line 1.9.9.1.1
- Federal PILT Adjustment - Negative figure on line 2.8.9.9.1
- Summer and/or Winter Maintenance expenses provided by the Department of Transportation and Infrastructure (DTI) are included on lines 2.3.2.3.2.2. and/or 2.3.2.3.8.2
- Amount received from DTI for Summer and/or Winter Maintenance is included on line 1.3.2.3.3
- Cost of assessment is included on line 2.1.2.9.1.
- Interest and Principal payments on long term debt are correct ( line 2.8.1.1.2. and 2.8.1.1.1 )
- If a debenture application is scheduled, debenture and discount issue fees are included in the budget if they are not part of the long-term funding application (line 2.8.1.9.1 & 2.8.1.9.2)  
Issue Fees = 0.15% and Discounts = 0.7% of the total debenture amount requested
- All capital expenditures from operating, including capital leases, are included under the Fiscal Services section

#### Water and Wastewater Disposal Operating Fund Budget

- Page U1 is filled, dated and signed**
- Surplus/Deficit is brought forward in accordance with the subsection 117(5) or (6) of the *Local Governance Act* (contained in the notes to the financial statements - reconciliation of annual surplus)
- Equivalent Number of Residential Users is Total Revenues from user charges divided by the average annual cost per household
- Interest and Principal payments on long term debt are correct (line 2.8.5.1.1., 2.8.5.1.2., 2.8.6.1.1., and 2.8.6.1.2.)
- Water Cost transfer amount is in accordance with Regulation 2020-52

Confirmed by: \_\_\_\_\_

Date: \_\_\_\_\_



Local government of Hartland

2023 BUSINESS IMPROVEMENT LEVY

Conditional Transfer from Provincial Government to Business Improvement Corporation \_\_\_\_\_

Taxing Authority / Sub-Unit & Area	Business Improvement Levy	Business or Property Assessment	Rate
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WHEREAS The Minister may make or amend by-laws of a restructured local government as per *An Act Respecting Local Governance Reform*, subsection 11(2):

BE IT ENACTED by the Minister of Local Government and Local Governance Reform as follows:

For the local government of Hartland a by-law that a business improvement levy be imposed on all non-residential property within the Business Improvement Area of the local government that is liable to taxation under the *Assessment Act*. The levy

the amount of \_\_\_\_\_ at the rate(s) of \_\_\_\_\_

The Minister will levy the said amount pursuant to provisions of the *Business Improvement Area Act* within the local government of Hartland

Executed by the Transition Facilitator, on behalf of the Minister of Local Government and Local Governance Reform,

on this 15 day of December, 2022

  
Transition Facilitator

Approved this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Director of Community Finances

**Hartland**  
**2023 General Operating Fund Budget**  
**Revenue**

			Description	2023 Budgeted Amount	Comments	
LOCAL TAXES	Special Assessment	Levy	1.1.2.1.1	Real Property (Local Imp. Levy)		
			1.1.2.1.2	Tourism Accommodation Levy		
		Other	1.1.2.2.9	Other		
SERVICES PROVIDED TO OTHER GOVERNMENTS	Local Governments	Protective Services	1.3.1.2.1	Police		
			1.3.1.2.4	Fire	\$32,568	\$24k for Wicklow/Peel/Simonds, \$6.4k for Woodstock, \$2k for Wilmot
			1.3.1.2.5	Emergency Measures		
			1.3.1.2.6	Dispatch		
			1.3.1.2.9	Other		
		Transportation Services	1.3.1.3.1	Transit		
			1.3.1.3.9	Other		
		Environmental Health	1.3.1.4.8	Specify...		
		Planning & Development Services	1.3.1.5.1	Planning		
			1.3.1.5.9	Other		
		Recreation & Cultural	1.3.1.7.4	Specify...		
		Other Services	1.3.1.8.8	Specify...		
		Province of New Brunswick	Protective Services	1.3.2.2.3	Corrections (Jails, etc.)	
				1.3.2.2.4	Fire (To Local Service Districts)	
	1.3.2.2.5			Emergency Measures		
	1.3.2.2.6			Dispatch service		
	1.3.2.2.8			Other		
	Transportation Services		1.3.2.3.1	Signs		
			1.3.2.3.2	Lane Marking	\$2,000	
			1.3.2.3.3	Roads & Streets ( lane km)	\$22,141	
			1.3.2.3.5	Street light		
			1.3.2.3.7	Signals		
			1.3.2.3.9	Other Transportation		
	Environmental Health Services		1.3.2.4.1	Solid Waste Collection		
			1.3.2.4.2	Solid Waste Disposal		
			1.3.2.4.9	Other		
	Recreation & Cultural	1.3.2.5.1	To Local Service District			
	Federal Government	Protective Services	1.3.3.1.1	Police		
1.3.3.1.2			Fire			
1.3.3.1.3			Emergency Measures			
1.3.3.1.4			Dispatch			
1.3.3.1.9			Other			
Other Services		1.3.3.9.8	Specify...			
SALES OF SERVICES		General Government Services	Financial Management	1.4.1.2.2	Accounting Services	
Protective Services	Police Services	1.4.2.1.3	Escort & Private Fees			
		1.4.2.1.9	Sale of Unclaimed Goods			
	Fire Services	1.4.2.4.3	Fire Alarm System			
		1.4.2.4.9	Other			
Transportation Services	Road Transport	1.4.3.2.5	Street Lighting			
		1.4.3.2.7	Parking Meters, Lot, Garage			
		1.4.3.2.9	Other			
Public Transit	1.4.3.5.1	Fares				

			1.4.3.5.9	Other				
Environmental Health Services	Solid Waste		1.4.4.3.2	Solid Waste Collection				
			1.4.4.3.9	Recycling Products				
Environmental Development Services	Planning		1.4.6.2.1	Specify...				
	Other		1.4.6.9.1	Other				
Recreation & Cultural Services	Recreation Services		1.4.7.1.2	Community Centre (Hall)	\$300			
			1.4.7.1.3	Swimming Pools, Beaches, Marinas	\$6,000			
			1.4.7.1.4	Golf Course				
			1.4.7.1.5	Skating Rink & Arena	\$37,000			
			1.4.7.1.6	Amusement Park				
			1.4.7.1.8	Parks & Playgrounds	\$7,500			
			1.4.7.1.9	Other	\$7,500			
	Cultural Services			1.4.7.2.1	Cultural Buildings & Facilities			
				1.4.7.2.9	Other			
OTHER REVENUE FROM OWN SOURCES	Licenses and Permits	Licenses		1.5.1.1.1	Professional			
				1.5.1.1.2	Business	\$250		
				1.5.1.1.3	Amusement			
				1.5.1.1.4	Taxi			
				1.5.1.1.5	Delivery Vehicle			
				1.5.1.1.6	Animal			
		Building permits			1.5.1.7.1	Plumbing		
					1.5.1.7.2	Breaking Pavement		
					1.5.1.7.3	Construction (Including RSC)	\$10,500	
					1.5.1.7.4	Other		
					1.5.1.7.5	Demolition		
		Other			1.5.1.9.0	Other (Bicycle, etc.)		
			Fines & Offences	By-law Enforcement		1.5.2.1.1	Parking Meter	
					1.5.2.1.3	By-law Enforcement	\$500	
		1.5.2.1.4			Dangerous or unsightly premises	\$2,500		
		Other Fines		1.5.2.2.9	Other			
	Rentals	Structures		1.5.3.1.0	Engineering Structures			
				1.5.3.1.9	Others			
				1.5.3.2.1	Market			
				1.5.3.2.8	Other	\$11,000	Town Hall Q1, Bureau 4 mnths	
		Machinery & Equipment			1.5.3.4.1	Machinery		
					1.5.3.4.2	Equipment		
		Land			1.5.3.5.1	Trailer Park Rental		
					1.5.3.5.9	Other		
	Return on Investments	Interest		1.5.5.1.1	Interest on Investments	\$1,500		
		Profits		1.5.5.2.1	Profit on Sale of Investment	\$10,000	York Street, Rockland Road	
		Other return on investments		1.5.5.9.9	Other			
User Fees	Solid Waste		1.5.8.5.1	Solid Waste Collection & Disposal				
Miscellaneous	Contributions and Others		1.5.9.1.1	Commissions				
			1.5.9.1.2	Contributions (Gifts, Donations, etc.)	\$3,500	\$3000 from McCains		
			1.5.9.1.3	Miscellaneous	\$2,250			
	Frontage Fees and Others		1.5.9.5.9	Other				
UNCONDITIONAL TRANSFERS	Federal Government	Other	1.6.1.0.0	Federal Government - Specify...				
	Provincial Governments	Other	1.6.2.0.0	Provincial Governments - Specify...				
	Other	Other	1.6.2.3.0	Other				

CONDITIONAL TRANSFERS	Federal Government	Other	1.7.1.9.8	Specify...			
	Federal Government Agencies	Other	1.7.2.9.8	Specify...			
	Provincial Government	Protective Services		1.7.5.2.1	Police		
				1.7.5.2.4	Fire		
				1.7.5.2.5	Flood Control		
				1.7.5.2.6	Disaster Control		
				1.7.5.2.9	Other		
		Transportation Services		1.7.5.3.2	Highways		
				1.7.5.3.9	Other		
		Planning & Development Services		1.7.5.6.5	Specify...		
Recreation & Culture		1.7.5.7.1	Specify...				
Other		1.7.5.9.1	Specify...				
Provincial Government Agencies, etc.	Other	1.7.6.9.8	Specify...				
CONDITIONAL TRANSFERS FROM LOCAL GOVERNMENTS	Other	Other	1.8.8.0.0	Other			
	Other	Other	1.8.9.0.0	Other			
OTHER TRANSFERS	Transfers from Own Reserves and Allowances	Surplus	1.9.1.1.1	Surplus from previous year	\$31,568		
		Reserves	1.9.1.2.1	Operating Reserve Fund			
		Other	1.9.1.9.9	Other			
	Transfers from Other Funds	Other operation fund	1.9.2.1.1	Utility Fund			
			1.9.2.1.9	Other			
	Own Agencies, Authorities, etc.	Agencies	1.9.3.1.9	Other			
		Authorities	1.9.3.2.9	Other			
	Other	Adjustments	1.9.9.1.1	Adjustment for payment in lieu of taxes - PILT			
1.9.9.1.9			Other				
<b>TOTAL NON-TAX REVENUE (TRANSFER TO ITEM 2 - P1)</b>					<b>\$188,577</b>		

**Hartland**  
**2023 General Operating Fund Budget**  
**Expenditure**

			Description	2023 Budgeted Amount	Comments		
GENERAL GOVERNMENT SERVICES	Legislative	Mayor	2.1.1.1.1	Mayor: Personnel	\$12,960	8% for CPP & Worksafe	
			2.1.1.1.9	Mayor: Other	\$3,000		
		Councillors	2.1.1.3.1	Councillors: Personnel	\$42,120	8% for CPP & Worksafe	
			2.1.1.3.9	Councillors: Other	\$8,000		
		Training	2.1.1.4.1	Development Seminars	\$2,000		
		Other	2.1.1.9.9	Other Legislative Costs	\$4,500		
		General Administrative	Administrative	2.1.2.1.1	Manager, Administrator: Personnel	\$56,221	
				2.1.2.1.2	Manager, Administrator: Other	\$27,500	
				2.1.2.1.3	Clerk: Personnel	\$40,250	
				2.1.2.1.4	Clerk: Other	\$1,929	
	2.1.2.1.5			Human Resources: Personnel	\$0		
	2.1.2.1.6			Human Resources: Other	\$1,000		
	2.1.2.1.7			Office Building	\$25,000		
	2.1.2.1.8			Legal Services	\$11,500		
	2.1.2.1.9			Other Administrative Services	\$2,500		
	Financial Management		2.1.2.2.1	Administration: Personnel	\$41,055		
			2.1.2.2.2	Administration: Other	\$25,250		
			2.1.2.2.3	Accounting: Personnel	\$32,925		
			2.1.2.2.4	Accounting: Other	\$12,000		
			2.1.2.2.5	Budget Control	\$0		
			2.1.2.2.6	External Audit: Audit Fees and Accounting Fees	\$23,500		
			2.1.2.2.7	Purchasing: Personnel	\$0		
			2.1.2.2.8	Purchasing: Other	\$0		
			2.1.2.2.9	Other Financial Management	\$12,500		
	Common Services		2.1.2.5.2	Civic Relations	\$0		
			2.1.2.5.9	Training & Development	\$7,500		
	Other General Administrative Services		2.1.2.9.1	Cost of Assessment	\$69,225		
			2.1.2.9.2	Regional & Collaborative Services (RSC)	\$0		
			2.1.2.9.3	Conventions & Delegations	\$0		
		2.1.2.9.4	Liability Insurance	\$50,902			
		2.1.2.9.5	Municipal Association Membership	\$1,250			
		2.1.2.9.9	Other General Administration Services	\$0			
	Other General Government Services	Grants for Social or Environmental Purposes	2.1.9.5.1	Sports	\$0		
2.1.9.5.2			Cultural	\$2,500			
2.1.9.5.3			Education	\$2,000			
2.1.9.5.4			Environment	\$2,500			
2.1.9.5.9			Other	\$0			
Other	2.1.9.9.1	Other General Services	\$0				
PROTECTIVE SERVICES	Police Protection	Administration	2.2.1.1.1	Administration: Personnel	\$0		
			2.2.1.1.9	Administration: Other	\$0		
		Crime Control	2.2.1.2.1	Crime Control: Personnel	\$0		
			2.2.1.2.9	Crime Control: Other	\$0		
		Traffic Activities	2.2.1.3.1	Traffic Activities: Personnel	\$0		
			2.2.1.3.9	Traffic Activities: Other	\$0		



	Training & Development	2.2.1.4.1	Training & Development: Personnel	\$0	
		2.2.1.4.9	Training & Development: Other	\$0	
	Building and Equipment	2.2.1.5.1	Station & Building	\$0	
		2.2.1.5.2	Automotive Equipment	\$0	
	Other	2.2.1.9.1	Detention & Custody of Prisoners	\$0	
		2.2.1.9.2	Contractual Agreement With Other Local Government	\$0	
		2.2.1.9.3	Contractual Agreement With Prov. Of N.B.	\$0	
		2.2.1.9.4	R.C.M.P.	\$970,697	
		2.2.1.9.9	Other	\$0	
	Fire Protection	Administration	2.2.4.1.1	Administration: Personnel	\$26,406
2.2.4.1.9			Administration: Other	\$7,500	
Firefighting Force		2.2.4.2.1	Firefighting Force: Personnel	\$55,000	
		2.2.4.2.9	Firefighting Force: Other	\$27,500	
Building & Equipments		2.2.4.3.1	Fire Alarm Systems	\$12,000	
		2.2.4.3.2	Water Cost (Reg. 81-195)	\$25,000	
		2.2.4.3.3	Station & Building	\$32,500	
		2.2.4.3.4	Fighting Equipment	\$85,033	
Fire Investigation & Prevention		2.2.4.4.2	Fire Investigation	\$0	
		2.2.4.4.3	Prevention	\$0	
Training & Development		2.2.4.3.9	Training & Development: Other	\$7,500	
		2.2.4.4.1	Training & Development: Personnel	\$5,000	
Other		2.2.4.9.1.1	Contractual Agreement With Other Local Government	\$0	
		2.2.4.9.1.2	Contractual Agreement With Prov. Of N.B.	\$0	
		2.2.4.9.9	Other Fire Services	\$0	
Emergency Measures		Flood and Disaster Control	2.2.5.1.1	Flood Control	\$0
			2.2.5.1.2	Disaster Control	\$0
		Dipstach	2.2.5.2.1	Dispatch Services	\$0
		Training and Development	2.2.5.3.1	Training	\$2,000
	2.2.5.3.2		Development	\$0	
Other	2.2.5.9.9	Other EMO services	\$0		
Other Protection	By-law Enforcement	2.2.9.1.1	By-law enforcement: personnel	\$0	
		2.2.9.1.9	By-law enforcement: other	\$5,000	
	Building Inspection	2.2.9.2.1	Building Inspection: Personnel	\$0	
		2.2.9.2.9	Building Inspection: Other	\$0	
	Plumbing Inspection	2.2.9.3.1	Plumbing Inspection: Personnel	\$0	
		2.2.9.3.9	Plumbing Inspection: Other	\$0	
	Animal & Pest Control	2.2.9.4.1	Animal & Pest Control: Personnel	\$0	
		2.2.9.4.9	Animal & Pest Control: Other	\$8,800	
	Training & Development	2.2.9.5.1	Training	\$0	
		2.2.9.5.2	Development	\$0	
	Non-Fire Related Rescue	2.2.9.6.1	Non-Fire Related Rescue: personnel	\$0	
		2.2.9.6.9	Non-Fire Related Rescue: other	\$0	
	Regional Collaboration	2.2.9.7.1	Regional Public Safety Committee (RSC)	\$2,251	
	Other	2.2.9.9.9	Other Protective Services	\$0	

TRANSPORTATION SERVICES	Common Services	Administration	2.3.1.1.1	Administration: Personnel	\$10,563	
			2.3.1.1.9	Administration: Other	\$17,500	
		Engineering Service	2.3.1.2.1	Engineering Services: Personnel	\$0	
			2.3.1.2.9	Engineering Services: Other	\$5,000	
		Training & Development	2.3.1.4.1	Training	\$0	
			2.3.1.4.2	Development	\$0	
		Building and Equipments	2.3.1.5.1	Workshops, Yards & Other Buildings: Personnel	\$42,198	
			2.3.1.5.3	General Equipment	\$0	
			2.3.1.5.9	Workshops, Yards & Other Buildings: Other	\$34,000	
		Research, Planning & Design	2.3.1.6.1	Research, Planning & Design: Personnel	\$0	
			2.3.1.6.9	Research, Planning & Design: Other	\$0	
		Other	2.3.1.9.9	Other common services	\$0	
	Road Transport	Administration	2.3.2.1.1	Administration: Personnel	\$2,513	
			2.3.2.1.9	Administration: Other	\$0	
		Engineering, Planning, Supervision	2.3.2.2.1	Engineering, Planning, Supervision: Personnel	\$0	
			2.3.2.2.9	Engineering, Planning, Supervision: Other	\$10,000	
		Roads & Streets	2.3.2.3.1	Summer Maintenance: Personnel	\$61,656	
			2.3.2.3.2	Summer Maintenance: Other	\$9,500	
			2.3.2.3.2.1	Summer Maintenance: Private Contract	\$0	
			2.3.2.3.2.2	Summer Maintenance: DTI	\$0	
			2.3.2.3.3	Sidewalks	\$5,000	
			2.3.2.3.4	Culverts & Drainage Ditches	\$2,400	
			2.3.2.3.5	Storm Sewers	\$2,250	
			2.3.2.3.6	Street Cleaning & Flushing	\$1,531	
			2.3.2.3.7	Snow & Ice Removal: Personnel	\$71,618	
			2.3.2.3.8	Snow & Ice Removal: Other	\$48,500	
			2.3.2.3.8.1	Snow & Ice Removal: Private Contract	\$0	
			2.3.2.3.8.2	Snow & Ice Removal: DTI	\$0	
			2.3.2.3.9	Other	\$11,914	
		Bridges, Viaduct, Causeway and Grade Separations	2.3.2.4.1	Bridges, Viaduct, Causeway and Grade Separations: Personnel	\$0	
			2.3.2.4.9	Bridges, Viaduct, Causeway and Grade Separations: Other	\$0	
		Street Lights	2.3.2.5.1	Maintenance	\$42,500	
			2.3.2.5.2	Power	\$0	
		Traffic Services	2.3.2.6.1	Street Signs	\$3,000	
			2.3.2.6.2	Traffic Lane marking	\$5,000	
			2.3.2.6.3	House Numbering	\$0	
			2.3.2.6.4	Traffic Signals	\$0	
			2.3.2.6.5	Railway Crossing Signals	\$0	
			2.3.2.6.6	Crosswalks	\$0	
			2.3.2.6.9	Other	\$0	
		Parking	2.3.2.7.1	Parking Meters	\$0	
			2.3.2.7.2	Off Street Parking	\$0	
			2.3.2.7.9	Other	\$0	
		Public Transportation	Airport	2.3.3.1.1	Maintenance	\$0
	2.3.3.1.2			Contribution to RSC or Other Org	\$0	

			2.3.3.1.9	Other	\$0	
	Transit		2.3.5.2.1	Administration	\$0	
			2.3.5.2.2	Contribution to RSC or Other Org.	\$0	
			2.3.5.2.3	Operation & Maintenance	\$0	
			2.3.5.2.9	Other	\$0	
	Regional transport		2.3.3.3.1	Contribution to RSC or Other Org.	\$1,411	
			2.3.3.3.9	Other	\$0	
	Other Transportation	Other	2.3.9.9.1	Specify...	\$0	
ENVIRONMENTAL HEALTH SERVICES	Solid Waste Collection & Disposal	Administration	2.4.3.1.1	Administration: Personnel	\$0	
			2.4.3.1.9	Administration: Other	\$0	
		Solid Waste Collection	2.4.3.2.1	Collection: Personnel / contract	\$274,436	
			2.4.3.2.5	Collection: Supported by User Fees	\$0	
			2.4.3.2.9	Collection: Regional Service Commission	\$0	
		Solid Waste Disposal	2.4.3.3.1	Disposal: Personnel	\$0	
			2.4.3.3.2	Disposal: Tipping Fees (RSC)	\$128,701	
		Training & Development	2.4.3.5.1	Training	\$0	
			2.4.3.5.2	Development	\$0	
		Recycling	2.4.3.6.0	Recycling	\$0	
			2.4.3.6.5	Recycling - Supported by User Fees	\$0	
		Other Environmental Health	Other	2.4.9.9.9	Specify...	\$0
		PUBLIC HEALTH SERVICES	Public Health	Cemeteries	2.5.1.6.1	Cemeteries
Other	2.5.1.9.1			Other	\$0	
ENVIRONMENTAL DEVELOPMENT SERVICES	Planning & Zoning	Local Planning	2.6.1.1.1	Administration: Personnel	\$0	
			2.6.1.1.2	Contribution to RSC or Other Local Government	\$109,189	
			2.6.1.1.3	Research & Planning (studies, etc.)	\$0	
			2.6.1.1.9	Other	\$0	
		Regional Planning	2.6.1.2.1	Contribution to RSC or Other Local Government	\$0	
			2.6.1.2.9	Other	\$0	
	Land Development	Beautification & Rehabilitation	2.6.2.1.1	General Land Assembly	\$0	
			2.6.2.1.2	Urban Rehabilitation	\$0	
			2.6.2.1.3	Beautification & Rehabilitation of Lands	\$4,000	
			2.6.2.1.9	Other	\$0	
		Natural Resources Development	2.6.2.2.1	Tree Removal and Planting	\$3,000	
			2.6.2.2.9	Other	\$0	
	Industrial Park and commissions	2.6.2.3.1	Specify	\$0		
	Community and Social Development	Community Development	2.6.3.1.1	Contribution to RSC or Other Local Government	\$1,059	
			2.6.3.1.9	Other	\$5,000	
		Housing	2.6.3.8.1	Social Housing	\$0	
			2.6.3.8.9	Other	\$0	
Other	Other	2.6.6.0.0	Other	\$0		
Economic Development	Administration	2.6.7.1.1	Administration: Personnel	\$40,681		
		2.6.7.1.2	Administration: Other	\$15,761		
		2.6.7.1.5	Contribution to RSC / Other Local Government	\$0		
		2.6.7.1.8	Grants	\$20,000		
		2.6.7.1.9	Other Economic Development Services	\$0		
Other	Tourism	2.6.9.1.1	Tourist Bureau	\$31,271		

	Municipal Services		2.6.9.1.2	Tourist Camps, Parks, Etc.	\$500			
			2.6.9.1.3	Promotion of Tourist Attraction	\$3,500			
			2.6.9.1.8	Contribution to RSC / Other Local Government	\$10,260			
			2.6.9.1.9	Other Tourism	\$7,500			
		Gathering Spaces	2.6.9.2.1	Convention centre	\$0			
			2.6.9.2.2	Markets	\$0			
		Training and Development	2.6.9.4.1	Training	\$0			
			2.6.9.4.2	Development	\$0			
		Other	2.6.9.9.9	Other (decorative lighting, etc.)	\$0			
		RECREATION & CULTURAL SERVICES	Recreation Services	Administration	2.7.1.1.1	Administration: Personnel	\$40,879	
					2.7.1.1.9	Administration: Other	\$14,000	
				Community Centres & Halls	2.7.1.2.1	Community Centres & Halls: Personnel	\$0	
	2.7.1.2.9			Community Centres & Halls: Other	\$3,000			
Swimming Pools, Beaches, Marinas	2.7.1.3.1			Swimming Pools, Beaches, Marinas: Personnel	\$40,100			
	2.7.1.3.9			Swimming Pools, Beaches, Marinas: Other	\$12,500			
Golf Course	2.7.1.4.1			Golf Course: Personnel	\$0			
	2.7.1.4.9			Golf Course: Other	\$0			
Skating Rinks & Arenas	2.7.1.5.1			Skating Rinks & Arenas: Personnel	\$111,628			
	2.7.1.5.9			Skating Rinks & Arenas: Other	\$68,489			
Amusement Parks, Exhibitions & Fairs	2.7.1.6.1			Amusement Parks, Exhibitions & Fairs: Personnel	\$0			
	2.7.1.6.9			Amusement Parks, Exhibitions & Fairs: Other	\$2,500			
Training & Development	2.7.1.7.1			Training	\$2,500			
	2.7.1.7.9			Development	\$0			
Parks & Playgrounds	2.7.1.8.1			Parks & Playgrounds: Personnel	\$31,822			
	2.7.1.8.9		Parks & Playgrounds: Other	\$7,500				
Other Recreation Facilities	2.7.1.9.1		Other Recreation Facilities: Personnel	\$0				
	2.7.1.9.9		Other Recreation Facilities: Other	\$11,250	Wake = Community Centre, Brighton = Triple C, War Memorial, Coldstream = Women's Inst/War Memorial			
Cultural Services	Administration		2.7.2.1.1	Administration: Personnel	\$0			
			2.7.2.1.9	Administration: Other	\$0			
	Cultural Buildings & Facilities		2.7.2.2.1	Cultural Buildings & Facilities: Personnel	\$0			
			2.7.2.2.9	Cultural Buildings & Facilities: Other	\$0			
	Historic Sites		2.7.2.3.1	Historic Sites: Personnel	\$0			
			2.7.2.3.9	Historic Sites: Other	\$0			
	Museums		2.7.2.4.1	Museums: Personnel	\$0			
			2.7.2.4.9	Museums: Other	\$0			
	Libraries		2.7.2.5.1	Libraries: Personnel	\$0			
		2.7.2.5.9	Libraries: Other	\$31,500				
	Place of Assembly	2.7.2.6.1	Place of Assembly: Personnel	\$0				
		2.7.2.6.9	Place of Assembly: Other	\$0				
Training & Development	2.7.2.7.1	Training	\$0					
	2.7.2.7.9	Development	\$0					
Other	2.7.2.9.9	Other Cultural Services	\$0					
Other Recreation & Cultural	Contributions	2.7.5.1.1	Contribution to RSC / Other Local Government	\$1,038				

	Services	Other	2.7.5.9.9	Other Recreation & Culture	\$0	
FISCAL SERVICES	Debt Charges	Debt repayment	2.8.1.1.1	Interest on Long-Term Debt	\$15,275	
			2.8.1.1.2	Principal Installments	\$122,000	
			2.8.1.1.3	Capital Leasing Arrangements	\$0	
			2.8.1.1.6	Short Term Interest For Capital Projects	\$57,500	
			2.8.1.1.7	Current Operations (line of credit)	\$0	
		Other Debt Charges	2.8.1.9.1	Debenture Discounts	\$0	
			2.8.1.9.2	Cost of Issuing & Selling New Debentures	\$5,000	
			2.8.1.9.3	Banking Service Charge	\$0	
			2.8.1.9.9	Other	\$0	
		Transfers to Own Reserves, Funds & Agencies	Reserve Fund	2.8.2.1.1	Transfer to Capital Reserve	\$0
	2.8.2.1.2			Transfer to Operating Reserve	\$0	
	Other Funds		2.8.2.2.1	Water & Wastewater Disposal Fund	\$0	
			2.8.2.2.2	Other Funds	\$0	
	Own Agencies		2.8.2.3.8	Specify...	\$0	
	Deficit		2.8.2.4.1	Deficit from second previous year	\$91,317	
	General Capital Fund		2.8.2.5.2	Transport	\$25,000	
			2.8.2.5.3	Specify (List Purpose for current year only)...	\$0	
			2.8.2.5.4	Specify (List Purpose for current year only)...	\$0	
			2.8.2.5.5	Specify (List Purpose for current year only)...	\$0	
			2.8.2.5.6	Specify (List Purpose for current year only)...	\$0	
			2.8.2.5.7	Fire	\$30,183	
			2.8.2.5.8	Specify (List Purpose for current year only)...	\$0	
	2.8.2.5.9		Specify (List Purpose for current year only)...	\$0		
	Unconditional Transfers to Other Gov. and their Agencies		Unconditional Transfers to Other Gov. and their Agencies	2.8.3.1.9	Specify...	\$0
	Conditional Transfers to Other Gov. and their Agencies	Conditional Transfers to Other Gov. and their Agencies	2.8.4.1.1	Specify...	\$0	
	Other Fiscal Services	Other	2.8.9.9.1	Adjustment for payment in lieu of taxes - PILT	\$0	
			2.8.9.9.2	Funding previously unaccrued liability	\$0	
			2.8.9.9.9	Specify...	\$0	
	OTHER SERVICES	Other	Other	2.9.9.0.0	Specify...	\$0
	<b>TOTAL BUDGET (TRANSFER TO ITEM 1 - PAGE 1)</b>					<b>\$3,561,667</b>

Local government of Hartland

	2023	Water & Wastewater	Operating Fund Budget
1. Total Budget			\$449,323
2. Less: Revenue from own and other sources			\$58,323
3. Less: Revenue (1.4.4.5.1, 1.4.4.5.2, 1.4.4.9.1, & 1.4.4.9.2)			\$35,000
4. Net Budget to be raised from user charges			\$356,000

USER CHARGES:	System				AVERAGE ANNUAL COST PER HOUSEHOLD:			EQUVALENT # OF RESIDENTIAL USERS
		Water Service	Wastewater Disposal Service	Total User Charges	Water Service	Wastewater Disposal Service	Total Water & Wastewater	
	Residential (a)	\$ 155,000	\$ 120,000	\$ 275,000	\$ 325	\$ 300	\$ 625	440
	Commercial	\$ 45,000	\$ 32,500	\$ 77,500	\$ 1,250	\$ 750	\$ 2,000	39
	Institutional	\$ 2,000	\$ 1,500	\$ 3,500	\$ 1,250	\$ 750	\$ 2,000	2
				356,000				

WHEREAS The Minister may determine the estimate of the money required for the operation of a restructured local government as per *An Act Respecting Local Governance Reform*, subsection 11(2);

The Minister of Local Government and Local Governance Reform determines as follows:

For the local government Hartland pursuant to subsection 117(4) of the *Local Governance Act*, the total budget for the Water & Wastewater utility for the ensuing year would consist of total revenues of \$449,323 and total expenditures of \$449,323

Executed by the Transition Facilitator on behalf of the Minister of Local Government and Local Governance Reform, on this 15 day of December, 2022.

  
Transition Facilitator

Approved this 20 day of December, 2022  
  
Director of Community Finances

## Hartland

### 2023 Water & Wastewater Disposal Operating Fund Budget

#### Revenue

			Description	2023 Budgeted Amount	Comments	
SALES OF SERVICES	Environmental Health Services	Sale of Water	1.4.4.1.1	Residential (a)	\$155,000	
			1.4.4.1.2	Commercial	\$45,000	
			1.4.4.1.3	Industrial (b)	\$0	
			1.4.4.1.4	Institutional	\$2,000	
			1.4.4.1.5	Own local government	\$0	
			1.4.4.1.6	Other local governments	\$0	
			1.4.4.1.7	Other	\$0	
		Sale of Wastewater Disposal services	1.4.4.2.1	Residential (a)	\$120,000	
			1.4.4.2.2	Commercial	\$32,500	
			1.4.4.2.3	Industrial (b)	\$0	
			1.4.4.2.4	Institutional	\$1,500	
			1.4.4.2.5	Own local government	\$0	
			1.4.4.2.6	Other local governments	\$0	
			1.4.4.2.7	Other	\$0	
		Connection & Service Charge	1.4.4.5.1	Connection Charge	\$35,000	
			1.4.4.5.2	Service Charge	\$0	
		Other	1.4.4.9.1	Specify...	\$0	
1.4.4.9.2	Specify...		\$0			
OTHER REVENUE FROM OWN SOURCES	Rentals	Structures	1.5.3.1.0	Engineering Structures	\$0	
			1.5.3.1.9	Others	\$0	
		Machinery & Equipment	1.5.3.4.1	Machinery	\$0	
			1.5.3.4.2	Equipment	\$0	
		Land	1.5.3.5.1	Trailer Park Rental	\$0	
	1.5.3.5.9		Other	\$0		
	Return on Investments	Interest	1.5.5.1.1	Interest on Investments	\$0	
			1.5.5.1.2	Interest on Loans & Advances	\$0	
		Profits	1.5.5.2.1	Profit on Sale of Investment	\$0	
	Other return on Investments	1.5.5.9.9	Other	\$0		
	Surcharge and Interest	Surcharge	1.5.6.1.1	Surcharges	\$0	
		Interest	1.5.6.2.1	Interest	\$0	
	Own Funds	General Fund	1.5.7.2.0	Water Supply (Fire)	\$25,000	
		Other	1.5.7.9.9	Other	\$0	
	Miscellaneous	Frontage Fees and Others	1.5.9.5.1	Frontage Fees	\$0	
1.5.9.5.9			Other	\$0		
UNCONDITIONAL TRANSFERS	Federal Government	Other	1.6.1.0.0	Federal Government - Specify...	\$0	
	Provincial Governments	Other	1.6.2.0.0	Provincial Governments - Specify...	\$0	
	Other Governments	Other	1.6.3.0.0	Other Governments	\$0	
CONDITIONAL TRANSFERS	Other	Other	1.7.9.0.0	Other Governments	\$0	
OTHER TRANSFERS	Transfers from Own Reserves and Allowances	Surplus	1.9.1.1.2	Surplus from previous year - Water	\$0	
			1.9.1.1.3	Surplus from previous year - Wastewater	\$0	
			1.9.1.1.4	Surplus from previous year combined	\$33,323	
	Reserves	1.9.1.2.1	Operating Reserve Fund	\$0		
<b>TOTAL REVENUE</b>				<b>\$449,323</b>		

**Hartland**  
**2023 Water & Wastewater Disposal Operating Fund Budget**  
**Expenditure**

		Description		2023 Budgeted Amount	Comments	
ENVIRONMENTAL HEALTH SERVICES	Water Supply	Administration and general	2.4.1.1.1	Administration and general: personnel	\$25,156	
			2.4.1.1.9	Administration and general: other	\$14,500	
		Purification and treatment	2.4.1.2.1	Purification and treatment: personnel	\$28,512	
			2.4.1.2.9	Purification and treatment: other	\$6,750	
		Source of Supply	2.4.1.3.1	Source of Supply: personnel	\$28,512	
			2.4.1.3.9	Source of Supply: other	\$30,500	
		Transmission and distribution	2.4.1.4.1	Transmission and distribution: personnel	\$18,176	
			2.4.1.4.9	Transmission and distribution: other	\$30,500	
		Power and pumping	2.4.1.5.1	Power and pumping: personnel	\$18,177	
			2.4.1.5.9	Power and pumping: other	\$3,500	
	Billing and collection	2.4.1.6.1	Billing and collection: personnel	\$29,584		
		2.4.1.6.9	Billing and collection: other	\$1,340		
	Water purchased	2.4.1.7.1	Water purchased	\$0		
	Other	2.4.1.9.9	Other water supply	\$0		
	Wastewater Disposal	Administration and general	2.4.2.1.1	Administration and general: personnel	\$25,156	
			2.4.2.1.9	Administration and general: other	\$2,750	
		Wastewater collection system	2.4.2.2.1	Wastewater collection system: personnel	\$28,512	
			2.4.2.2.9	Wastewater collection system: other	\$23,000	
		Wastewater lift station(s)	2.4.2.3.1	Wastewater lift station(s): personnel	\$11,520	
			2.4.2.3.9	Wastewater lift station(s): other	\$22,810	
Wastewater treatment and disposal		2.4.2.4.1	Wastewater treatment and disposal: personnel	\$14,256		
		2.4.2.4.9	Wastewater treatment and disposal: other	\$4,000		
Storm Sewers		2.4.2.5.1	Storm Sewers	\$3,500		
		2.4.2.5.9	Other	\$0		
Billing and Collection	2.4.2.6.1	Billing and collection: personnel	\$14,249			
	2.4.2.6.9	Billing and collection: other	\$1,500			
Other	2.4.2.9.9	Other	\$0			
FISCAL SERVICES	Wastewater Debt Charges	Debt repayment	2.8.5.1.1	Interest on Long-Term Debt	\$3,458	
			2.8.5.1.2	Principal Installments	\$27,000	
			2.8.5.1.3	Capital Leasing Arrangements	\$0	
		Other Debt Charges	2.8.5.9.1	Debenture Discounts	\$0	
			2.8.5.9.2	Cost of Issuing & Selling New Debentures	\$0	



		2.8.5.9.3	Banking Service Charge	\$0	
		2.8.5.9.9	Other	\$0	
Water Debt Charges	Debt repayment	2.8.6.1.1	Interest on Long-Term Debt	\$0	
		2.8.6.1.2	Principal Installments	\$0	
		2.8.6.1.3	Capital Leasing Arrangements	\$0	
	Other Debt Charges	2.8.6.9.1	Debenure Discounts	\$0	
		2.8.6.9.2	Cost of Issuing & Selling New Debentures	\$0	
		2.8.6.9.3	Banking Service Charge	\$0	
		2.8.6.9.9	Other	\$0	
	Transfers to own Funds and Reserves	Capital Fund	2.8.7.2.1	Water	\$16,200
2.8.7.2.2			Wastewater	\$16,205	
Deficit from previous years		2.8.7.5.1	Water	\$0	
		2.8.7.5.2	Wastewater Service	\$0	
		2.8.7.5.3	Combined	\$0	
Reserve Fund		2.8.7.6.1	Capital Water	\$0	
		2.8.7.6.2	Operating Water	\$0	
		2.8.7.6.3	Capital Wastewater System	\$0	
	2.8.7.6.4	Operating Wastewater System	\$0		
Other Fiscal Services	Discounts and provisions for loss	2.8.9.1.1	Discounts	\$0	
		2.8.9.1.2	Provision for Loss on Accounts Receivable	\$0	
	Funding of previously unaccrued liability	2.8.9.3.0.1	Water	\$0	
		2.8.9.3.0.2	Wastewater	\$0	
	Other	2.8.9.9.9	Other	\$0	
<b>TOTAL BUDGET / TOTAL EXPENDITURE</b>				<b>\$449,323</b>	

