



Town of Hartland
By-law a-20
Remuneration of Mayor and Council By-law

The council of the Municipality of Hartland under authority vested in it by Section 49 of the *Local Governance Act, 2017, c. 18* and amendments thereto enacts as follows:

1) Honorarium

The annual salary of the Mayor, Deputy Mayor and each member of council shall be as follows:

a) *Mayor*

The honorarium of \$7,500 (seven thousand five hundred dollars) per year, is payable in quarterly installments.

b) *Deputy Mayor*

The honorarium of \$6,500 (six thousand five hundred dollars) per year, is payable in quarterly installments.

c) *Councilor*

The honorarium of \$5,500 (five thousand five hundred dollars) per year, is payable in quarterly installments.

2) Attendance

a) Council members must attend 10 (ten) of the 12 (twelve) Regular Council Meetings and 10 (ten) of the 12 (twelve) work meetings scheduled. Should the Council member be absent for more than 2 (two) of the 12 (twelve) meetings, the CAO shall pro-rate the honorarium according to the percentage of the meetings attended.

b) The Council Member's honorarium shall be pro-rated if he/she leaves office or takes a leave of absence before the end of the quarterly pay period based on the day of departure.

3) Extra Meeting Allowance

An extra meeting allowance of \$75 (seventy-five dollars) per meeting, payable monthly to a maximum of 30 (thirty) meetings annually. (Extra meetings do not include Regular Council Meetings or Work Meetings). For the extra meeting allowance to be payable formal written reports regarding attendance, business matter discussed and notes to Council must be received for submission for review during the next Regular Council Meeting. After which time they shall be paid to Council during the next regular pay cycle.

- a) *Extra Meeting Allowance Exclusion* – The extra meeting allowance does not apply to:
 - i) incidences where a meeting allowance is paid to another organization, conferences, day long training sessions or meetings with multiple sessions.
 - ii) In incidences listed in section 2 (a) i) the per diem rate will be paid to the member of Council. The per diem rate is only paid if a formal written report, including attendance, business matters discussed and notes regarding the meeting, are provided to Council at its next Regular Council Meeting.

4) Expenses

- a) Each member of the Town of Hartland Council is entitled to reasonable reimbursement for expenses incurred incidental to the discharge of duties as a member of Council, with all receipts submitted. Limitations may be established by a resolution of Council.
- b) Mileage will be paid, at the current government rate of \$0.50/km for use of a personal vehicle for travel to attend meetings outside the municipality.
- c) A per diem rate will be payable to Council members, upon submission of a formal report to Council including attendance, business discussed and notes, if Municipal business takes them away from their place of employment and/or municipality and is a minimum of 100 kilometers away. Per Diem rate to be established by resolution of Council, specific to incident or event
- d) Council members may only claim either the per diem rate or the extra meeting allowance, not both.

5) Increases

- a) The honorarium will be increased in correlation with the consumer price index for New Brunswick as posted in the preceding year. A positive annual increase in the consumer price index will result in an equal percentage increase in the honorarium. Negative consumer price index ratings will not affect the honorarium paid.
- b) Increases to the extra meeting allowance will be done by a by-law amendment or new by-law enactment.

6) By-law Repealed

By-law A-18, a by-law entitled "Remuneration of Mayor and Council By-law", enacted September 7, 2010 was repealed on January 7, 2019- as is here amended.

7) By-law Amendment Date

This by-law comes into effect following councils regular meeting on March 22, 2021.

Amended here: this ____ day of _____ 2021.

Tracey DeMerchant
Mayor
Town of Hartland

David J. Hutten
CAO
Town of Hartland

SEAL

